

ENROLMENT POLICY



Help for non-English speakers

If you need help to understand the information in this policy please contact Baringa School by phone on (03) 51271744.

PURPOSE

To ensure an open and transparent process for enrolment exists for students who meet our specific eligibility criteria.

ELIGIBILITY

Only students who have been deemed eligible for funding under the DET Program for Students with a Disability (PSD) and have been diagnosed as having a mild Intellectual Disability (I.Q range between 50-70) are eligible to enrol at Baringa School

Students who reside within the school's Designated Transport Area (DTA) may be eligible for transport assistance (Please contact the school to determine eligibility).

ENROLMENT

The decision to enrol at Baringa School is ultimately a family choice. Enrolment may be on a fulltime basis or part time, with enrolment shared between Baringa School and a mainstream school.

Eligible students may enrol at any time during the school year. Students will commence once duty of care requirements have been met through the transition process.

Eligible students may enrol at anytime during the school year but can be dependent on a suitable classroom placement being available. Ideal classroom size is no more than 10 students per class, so midyear enrolments may be limited. Students will commence once duty of care requirements have been met through the transition process

PREFERRED ENROLMENT TRANSITION PROCESS

Parents are encouraged to visit and tour the school when considering their child's educational placement. They may visit the school a number of times. Family members, friends, and professionals are welcome to visit to support the family's decision.

The child is encouraged to visit and tour the school after the parent tour.

After a family has made a decision to enrol their child, a Student Support Group Meeting (SSG) is held to share information relevant to the child's education. (Please refer to the current year's PSD guidelines handbook).

Input from the child's current school/kindergarten is strongly encouraged and comes in the form of professionals attending the meeting and/or providing relevant paperwork. Input from therapists, medical professionals and support workers who have worked / are working with the child is also sought.

Baringa School staff may visit the child in their current educational setting to make observations.

Student classroom placement and key learning objectives are identified. Appropriate structures are put into place to support the student's educational, social, emotional and physical needs and to ensure the safety of all students and staff.

The student participates in a transition program. Transition programs are individualised to meet student, family and school needs.

COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website
- A link will be included in staff handbook/manual
- Hard copy available from school administration upon request

POLICY REVIEW AND APPROVAL

Policy last reviewed	17 November 2021
Approved by	Kelly Mether – Principal
Next scheduled review date	November, 2024